



TRAINING COURSES & SEMINARS: 2010/11

HATC courses have been developed after a thorough review of the knowledge and skills needed by RSL staff delivering property development or redevelopment projects. The HATC Competency Matrix, developed with a number of leading housing associations, forms the basis for the schedule of the courses offered here:

Course	Duration (days)
Level 1 - suitable for operational staff, managers, directors and Board members new to RSL property development, and RSL suppliers (consultants and contractors) who wish to understand their clients better)	
Understanding the Development Process Part 1 (the SHG system)	1
Understanding the Development Process Part 2 (an overview of the RSL property development process)	2
Introduction to Development for Housing Management staff	1
Development Issues for Board Members	1 hr - 1 day
Level 2 - suitable for project officers new to RSL development who are still moving towards the expected level of competency for their role or others who wish to have a better understanding of the key processes of RSL development and regeneration.	
Intermediate Development (conveyancing, planning & building contracts)	2
Project Management - Introduction	1
Project Financial Evaluation & Funding	1
Basic Building*	1
Partnering	1
Understanding the Strategic Background (Business Plans & Development Strategies)	½
The Regulatory Requirements for Development	½
Level 3 - for project managers needing higher level skills to undertake more complex schemes and who want to gain a better understanding of the organisational and external environments within which the programme is delivered.	
Managing the Design Process*	1
Managing the Professional Team	1
<i>Achieving Building for Life: An overview of the HCA's Expectations*</i>	1
The Planning Regime (policy, plans and development control)	1
Negotiation	½
Valuation	½
Project Risk Management	1
Value Management	½
Project Scheduling (using MS Project)	1

Course	Duration (days)	
Procurement Management (selecting procurement route, supplier selection and contract award)	1	
Capital Costs & Whole Life Costs	½	
Partnering - Issues (seminar)	1	
Level 4 - for managers, Directors and Board members who wish to explore strategically important aspects of programme delivery or higher level project delivery issues.		
Planning Contributions in Detail (seminar) (how to optimise S106/s42 contributions)	½	
Project Quality Management	½	
Stakeholder Relationship Management	½	
Programme Management	½	
Affordable Housing for Planners (for LA planning officers)	1	
Level 5 - Professionally accredited courses		
	Project Management: Introductory Certificate	2

Prices per day (not per delegate) for in-house training:

Course Level	Number of delegates			NOTES ON PRICES - please read! * Courses marked with an asterisk are delivered by two speakers. Prices for these courses are as quoted plus 50%. Half-day courses are charged at 65% of the daily rate. The <i>Development Issues for Board Members</i> course is quoted for upon request.
	1-5	6-10	11-16	
Level 1	£895	£1095	£1295	
Level 2	£945	£1145	£1345	
Level 3	£995	£1195	£1395	
Level 4	£1045	£1245	£1455	

Prices per delegate for in-house training:

Level 5	£495 per delegate (when in-house; min of 6 delegates) or £595 for HATC Open course. This includes a copy of the Study Guide for the course. Please see separate flyer for more details and for discounts for multiple bookings
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PLEASE NOTE: THESE PRICES ARE FOR COURSE FEES ONLY. EXPENSES AND VAT ARE IN ADDITION.

We are delighted to provide bespoke training courses at a level and for a duration to meet your needs. Please ask for a quote.